

# Humboldt County

## LIBRARY

Humboldt County Library  
Board of Trustees  
Board Minutes  
December 13, 2019  
Humboldt General Hospital- Sarah Winnemucca Room A

### Attendance:

**Board Members present:** Georgette Olsen, Rick McComb, Mary Agnes Boni, Lesley Haas

**Staff Present:** Jessica Anderson

**Legal Counsel present:** Anthony Gordon

**Other:** Abel del Real-Nava

**Meeting Notice Report:** Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 9:02 am.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
  - a. **Minutes from October 15<sup>th</sup>, 2019 meeting:** Trustee Boni motioned to approve the minutes from October 15th. All voted aye and the motion carried
  - b. **Budget Reports for October and November:** Trustee McComb motioned to approve the budget reports for October and November. All voted aye and the Motion carried.
  - c. **Routine Expenditures for October 9<sup>th</sup> - November 1st, 2019:** Trustee McComb motioned to approve the routine expenditures for October. All voted aye and the motion carried.
  - d. **Routine Expenditures for November 2<sup>nd</sup>- December 6<sup>th</sup>, 2019:** Trustee Boni motioned to approve the routine expenditures for November. All voted aye and the motion carried.
  - e. **Minimum Public Library Standards for 2020:** Trustee Haas motioned to approve Minimum Public Standards for 2020. All voted aye and the motion carried.
4. **Consideration, Discussion and Possible Action on the approval of the Director's Report for the months of October and November. Discussion and possible action:** Trustee Haas made a motion to approve the October and November Director's Report. All voted aye and the motion carried.
5. **Discussion and Possible Action to adopt the Library Board of Trustees Policy on Investigations of Alleged Misconduct by The Library Director and possible action to recommend presentation of the policy to the Board of County Commissioner for Adoption.** Discussion on the policy with HR Director Abel del Real-Nava. Trustee Olsen motioned for the item to be tabled for the next meeting pending minor changes. All voted aye and the motion carried.
6. **Report from Director Anderson on the Reading Coalition item presented to the city council on November 5<sup>th</sup>, 2019.** Director Anderson reported that the City Council had approved the placement of Little Libraries at the local parks in Winnemucca, with the first Little Library going up in Vesco Park.

- 7. Report from Director Anderson, Trustee Olsen and Trustee Boni on the 2019 Nevada Library Conference recently attended by all three.** Director Anderson, Trustee Olsen, and Trustee Boni reported on their experience at NLA. Take-aways included:

  - Did you know...phrases for talking about the library
  - Do you have a library card?
  - Nevada Career Explorer
  - More content aimed at Trustees needed
  
- 8. Information only, update on the Denio Library Annex repairs from Michael Clay Construction:** Director Anderson reported that she had been in contact and that materials were still being waited on for the siding repairs. Director Anderson reported that she will inquire about the columns as a separate item.
  
- 9. Discussion and Possible action on approaching the commissioners regarding the reinstatement of the assistant director position to the budget.** Trustee McComb motioned to approach Commissioners at their retreat in January to request position. All voted aye and the motion carried.
  
- 10. Discussion and Possible Action on the review of the Humboldt County Library's General Policies.** Trustee Haas motioned to approve with accepted changes. All voted aye and the motion carried.
  
- 11. Discussion and Possible Action on the review of the Humboldt County Library's Strategic Plan.** Trustee Boni motioned to approve with changes. All voted aye and the motion carried.
  
- 12. Discussion and Possible Action on the review and possible adoption of the Humboldt County Library's Technology Plan.** Trustee Boni motioned to approve with changes. All voted aye and the motion carried.
  
- 13. Discussion and Possible Action on the review of the Humboldt County Library Board of Trustees Binder and Manual.** Discussion only, no action taken. Binders will be updated and provided at the next meeting.
  
- 14. Discussion and Possible Action on the draft for the 2021 budget.** Discussion only, no action taken.
  
- 15. Future agenda items and meeting dates.** The Board will next meet on January 14<sup>th</sup>, 2020 at 5pm.
  
- 16. Public Comments:** No public comment at this time.
  
- 17. Adjournment.** The Board adjourned at 3:52pm.