

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
October 15, 2019
Nevada Room

Attendance:

Board Members present: Georgette Olsen, Rick McComb, Mary Agnes Boni, and Susan Putnam

Staff Present: Jessica Anderson and Sherry Ranf

Legal Counsel present: Anthony Gordon and Wendy Maddox

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 5:03 pm.
2. **Public Comments:** Trustee Putnam commented on her disappointment in the lack of involvement she had with the planning for Sherry's party.
3. **Consent Agenda:**
 - a. **Minutes from August 27th Special Meeting and September 17th Meeting:** Trustee McComb motioned to approve the special meeting minutes from August 27th and September 17th as corrected. All voted aye and the motion carried
 - b. **Budget Reports:** Trustee Olsen motioned to approve. All voted aye and the Motion carried.
 - c. **Routine Expenditures for September 12th – October 8th, 2019:** Trustee McComb motioned to approve the routine expenditures. All voted aye and the motion carried.
4. **Consideration, Discussion and Possible Action on the approval of the Director's Report for the month of September. Discussion and possible action:** Trustee Olsen made a motion to approve the September Director's Report. All voted aye and the motion carried.
5. **Report from Director Anderson on the Library items presented to the commissioners on October 7th, 2019.** Director Anderson reported that the item regarding surplus desks and the physical card catalog being put to auction passed and that the commissioners were informed of several upcoming programs and grants that had been awarded to the Humboldt County Library.
6. **Discussion and possible action on approaching the commissioners regarding the reinstatement of the Assistant Director position to the budget.** Discussion on why there is a need for an Assistant Director. Trustee McComb motioned to table until board retreat. All voted aye and motion carried.
7. **Discussion and Possible Action to adopt the Library Board of Trustees Policy on Investigations of Alleged Misconduct by the Library Director and possible action to recommend presentation of the policy to the Board of County Commissioners for adoption.** Human Resources Director Abel Del Real Nava called into the meeting at 5:20 pm and changes and edits were discussed section by section. Trustee McComb motioned to have the policy brought back at the November meeting with the changes made that were discussed. All voted aye and the motion carried.

8. **Discussion on the topics of a Library Trustee retreat meeting to be held December 13th at 9:00 AM at the Hospital. For discussion and possible action.** No Action Taken
9. **Future agenda items and meeting dates. For Discussion Only.** The Board will next meet on November 19th at 5pm.
10. **Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.** Trustee Olsen commented on Sherry Ranf's retirement party turnout, and the tour of the Annex. Trustee Putnam turned in her resignation letter.
11. **Adjournment.** The meeting adjourned at 6:37 pm.