

Humboldt County

LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

November 15, 2016

Humboldt County Library Nevada Room

Attendance:

Board Members present: Susan Putnam, Mary Beene, and Barbara Duncan, Georgette Olsen, Dale Mentaberry

Board Members absent: Dale Mentaberry

Staff Members present: Cynthia O, Joy Holt and Ginny Dufferena

Other Attendees:

Meeting Notice Report: Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order by Mary Beene at 5:01 p.m.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Minutes:** Barbara Duncan made a motion to approve the Minutes from 11 October 2016 and 7 November 2016 special meetings. Georgette Olsen seconded. All voted Aye.
4. **Expenditures:** Barbara Duncan made a motion to accept the October/November 2016 routine voucher expenditures. Susan Putnam provided a second. All voted aye. The expenditures were reviewed and discussed.
5. **Front area remodel and Sheri Allen Memorial:** Final thoughts and concerns in re: Sheri Allen Memorial and front area remodel were discussed. Board feels that area where plaque is placed needs to be painted, perhaps with flowers like those that are in the Director's office.

6. **Denio Library Expansion Committee update:** An update on the Denio Library Expansion was provided. The Denio Library Expansion Committee made approximately \$1100 on their Community Rummage Sale. They will be hosting a Poker Run/Turkey Shoot. The Expansion Committee will be taking a break from fundraising for the month of January. There will be an open house of the Dunsmore property on 18 November 2016.
7. **Reports from Library Team members:** Director Cynthia O, Assistant Director Joy Holt and Bookmobile Library Specialist Ginny Duffurena reported on the conferences they attended in October.
8. **Review of proposed changes to library job descriptions:** Barbara Duncan motioned to approve and recommend the changed job descriptions to the County Commission. Susan Putnam seconded. All voted Aye.
9. **Future Agenda Items:** Further agenda items were discussed.
10. **Public Comments:** There were no public comments at this time.
11. **Future Board Meetings:** The next library board meeting will be a 20 December 2016 at 5:00 p.m.
12. **Adjournment:** The Board adjourned at 6:52 p.m.

Respectfully Submitted