

# Humboldt County

## LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

July 12, 2016

Humboldt County Library Nevada Room

### **Attendance:**

**Board Members present:** Susan Putnam, Mary Beene, and Barbara Duncan

**Board Members absent:** Dale Mentaberry

**Staff Members present:** Joy Holt, Jessica Dyk and Cynthia O

**Other Attendees:** Mike Allen

**Meeting Notice Report:** Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:00 p.m. by Susan Putnam.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Minutes:** Susan Putnam made a motion to move the minutes from the last meeting to the next meeting. Barbara Duncan provided a second to that motion. All voted aye.
4. **Expenditures:** Barbara Duncan made a motion to accept the routine voucher expenditures. Susan Putnam provided a second. All voted aye. The expenditures were reviewed and discussed.
5. **Budget:** Board reviewed Collections sheets provided. The current financial standing of the library was discussed.

6. **New Library Chair:** The need for a new chairperson was discussed. It was discussed that this position could remain status quo. It was decided that this matter will be put off until all members are present. However, for now, the Board will retain its' current Chair for legal purposes.
7. **Sheri Allen Memorial:** Update on Sheri Allen Memorial was discussed. Mike Allen was present for this discussion.
8. **Denio Library Expansion:** An update on the Denio Library Expansion was provided. Barbara Duncan made a motion to have the library pursue the USDA Rural Development Grant for the purpose of supplementing the Denio Library Expansion. Susan Putnam provided a second to that motion. All voted aye.
9. **Winnemucca Volunteer Fire Department Bldg.:** Status and additional information regarding the Winnemucca Fire Dept. Bldg. was discussed.
10. **Discussion regarding adult classes:** The weekly technology classes were discussed.
11. **Advertising and Marketing:** Possible action regarding library advertising and marketing were discussed.
12. **Future Agenda Items:** Further agenda items were discussed. Particularly, the Dedication to Sheri Allen.
13. **Public Comments:** There were no public comments at this time.
14. **Future Board Meetings:** The next library board meeting will be a special meeting held on August 16th, 2016 at 5:00 p.m.
15. **Adjournment:** The Board adjourned at 6:15 p.m.

**Respectfully Submitted**