

# Humboldt County

## LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

August 8, 2017

Humboldt County Library

### **Attendance:**

**Board Members present:** Mary Beene, Mary Agnes Boni, Barbara Duncan, Georgette Olsen and Susan Putnam.

**Board Members absent:** None.

**Staff Members present:** Cyndi O, Sherry Ranf and (audience) Ginny Dufurrena.

**Other Attendees:** Gabrielle Carr.

**Meeting Notice Report:** Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order by Susan Putnam at 5:00 p.m.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Review, discussion and possible approval of minutes from the 20 June 2017 regular meeting (For Discussion and Possible Action):** Georgette Olsen moved to approve the minutes as presented. All voted aye and motion carried.
4. **Review and approval of routine expenditures for June/July 2017 and review of current budget standing and Summer Learning Program update (For Discussion and Possible Action):** Barbara Duncan moved to continue these items (numbers 4, 5 and 11 on the agenda) at the next Library Board meeting. All voted aye and the motion carried.

5. **Identification, consideration, discussion and possible appointment of new Library Board Chair (For Discussion and Possible Action):** After discussion, Mary Beene nominated Barbara Duncan and Georgette Olsen as Library Board co-chairs and the nominees accepted the nomination. All voted aye and the motion carried.
6. **Discussion and possible action recommending to County Commission approval of staff proposal to offer Food for Fines amnesty program from 1 – 30 September 2017 (For Discussion and Possible Action):** Scope and intent of the program was discussed. Customers would have the opportunity to reduce overdue fines only (no lost or damaged items) by \$1 per can of food donated. Donations will be sent to the local food bank. Barbara Duncan moved to approve the request for recommendation to County Commission. All voted aye and the motion carried.
7. **Discussion regarding Denio Library Expansion Committee update, purchase updates, and budget planning for Denio Library expansion project (Information only):** Director and Gabrielle Carr reported updates including progress on the offer and acceptance and contract and funds in escrow.
8. **Discussion regarding partnership and project developments and updates (Information only):** Director presented updates on current and upcoming programs and partnerships.
9. **Training: Legal responsibilities of the Library Board and Conflicts of interest (Information only):** Gabrielle Carr led discussion and training on these items.
10. **Discussion and possible action to set date for Hail and Farewell event for incoming and outgoing Board members (For Discussion and Possible Action):** Item was tabled for future meeting.
11. **Future Board Meetings:** The next library board meetings will be 15 August 2017 (special) at 5:00 p.m. and 19 Sept 2017 (regular) at 5 p.m.
12. **Public Comments:** No public comment at this time.
13. **Adjournment:** The Board adjourned at 6:02 p.m.

**Respectfully Submitted**