

Humboldt County

LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

January 21, 2017

Humboldt County Library-Denio Branch

Attendance:

Board Members present: Susan Putnam, Mary Beene, Barbara Duncan, Georgette Olsen and Dale Mentaberry.

Board Members absent: None.

Staff Members present: Cynthia O, Joy Holt and Sherry Ranf.

Other Attendees: None.

Meeting Notice Report: Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order by Mary Beene at 5:05.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Review, discussion and possible approval of minutes from the 16 January 2017 Special Meeting, 17 January 2017 Regular Meeting and 4 February 2017 Special Meeting:** Barbara Duncan moved to approve meeting minutes. All voted Aye.
4. **Review and approval of routine expenditures for January/February 2017:** Georgette Olsen moved to approve expenditures. All voted Aye.
5. **Review of current budget standing for Humboldt County Library:** No Budget information has been distributed from Comptroller's office as yet.
6. **Discussion regarding Denio Library Expansion Committee update, property update and well appraisal update, outcome of Commissioner's meeting and budget**

planning for Denio Library expansion project: Sherry brought in a breakdown of possible estimated costs for both the Arrien property and the Vest property, based on information she was able to procure from various builders and/or contractors.

7. Presentation and discussion of Annual Library Report and state library reporting: Information on Annual Report was discussed.
8. **Discussion of list of Library assets and annual insurance costs.** Library assets and cost of insurance was discussed.
9. **Discussion regarding e-rate program and requirements, including public computer filtering, and possible action directing staff to file e-rate applications:** E-rate was discussed and Barbara Duncan motioned to approve the pursuit of e-rate. All voted Aye.
10. **Future Agenda Items:** Further agenda items were discussed.
11. **Public Comments:** There were no public comments at this time.
12. **Future Board Meetings:** The next library board meeting will be 21 March 2017 at 5:00 p.m.
13. **Adjournment:** The Board adjourned at 6:09 p.m.

Respectfully Submitted