

Humboldt County

L I B R A R Y

Humboldt County Library
Board of Trustees
Board Minutes – Special Meeting
May 22, 2018
Humboldt County Library

Attendance:

Board Members present: Susan Putnam, Georgette Olsen, and Mari Agnes Boni

Board Members absent: Georgette Olsen

Staff Members present: Jessica Anderson, Ginny Dufurrena, and Elizabeth Robinson

Other Attendees: Wendy Maddox, Humboldt County Deputy District Attorney, Ashley Madden, Humboldt Sun,

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:04pm
2. **Public Comment and Discussion:** No public comment at this time.
3. **Review, discussion and possible approval of minutes from the April 17, 2018 Meeting, Director Candidate Meet and Greet & Interviews April 26th & 27th, and the Special Meeting May 8th, 2018 (For Discussion and Possible Action):** Susan Putnam moved to approve the April 26th & April 27th minutes from the Director Candidate Meet & Greet & Interviews. All voted Aye. Georgette Olsen moved to add the amendment of minutes for the April 17th meeting minutes and May 8th meeting minutes to the next meeting. All voted Aye.
4. **Review and approval of routine expenditures for April 12, 2018 through May 15, 2018 (For Discussion and Possible Action):** Susan Putnam moved to approve the expenditures as presented. All voted Aye.

5. **Discussion and possible action regarding the Board of Trustees Appointing a Library Director with different qualifications than advertised for previously, HR to discuss job description and salary range, and discussion regarding library accreditation and requesting a provisional waiver for Minimal Library Qualifications from the Nevada State Library (For Discussion and Possible Action):** Appointing a Library Director has been tabled until qualifications and candidates have been further examined. Mary Agnes Boni made a motion to update the waiver for library minimum qualifications as we continue to look for a director and maintain library accreditation. All voted aye.
6. **Discussion and possible action regarding the hiring of a Library Assistant Director and/or other relevant support staff (For Discussion and Possible action):** Tabled until a Library Director is appointed.
7. **Discussion and Possible Action regarding Carolyn Dufurrena and a letter sent about or by her to the Library Board (For Discussion and Possible action):** Letter of interest from Carolyn Dufurrena in the position of Library Director. No actions taken until further information into candidates qualifications have been examined.
8. **The Library disposal of a non-beneficial shelving unit (for possible action) consideration, discussion, and possible approval for the library to sell and discard obsolete shelving in request for determination by the board that personal property is no longer of public use, said action is desirable and in the best interest of the County in accordance with NRS statute 332.185 (For Discussion and Possible Action):** Georgette Olsen moved to present this to the County Commissioners and seek permission to sell or discard the non-beneficial shelving unit. All voted aye.
9. **Discussion and possible action on identifying and selecting priority projects for the Denio Library Annex (Discussion and possible action):** Tabled for a special meeting in Denio.
10. **Discussion and possible action regarding landscaping and planters around the Library (Discussion and possible action):** Georgette motioned to instruct Jessica Anderson to have buildings and grounds remove the bush at the side of the Library that has become a hiding place for people and their garbage and prune the snowball bush behind the Book Drop. All voted Aye. Ginny Dufurrena offered to help with the planting of succulents in the memorial garden alongside Susan Putnam.
11. **Review of Library status in regards to programming, staff training & accomplishments, upcoming calendar, and other information (For Discussion only):** Jessica Anderson and Jayme Tomera will be attending a conference and training in September for the

Association for Rural and Small Libraries. Kyle Ebert has begun his education towards Library Certification. Iliana Alcaraz has put in her two week notice and will be leaving the Humboldt County Library with Lucinda Dobbins taking her place beginning on June 11th. Advertisements and Calendars are now available through Peachjar to the school districts.

12. **Identification of future agenda items for June meeting. These items may not be discussed and no action will be taken on any item identified as a future item:** Denio Special Meeting set tentatively for June 15th. Amended meeting minutes for April 17th & May 8th.
13. **Public Comments:** Ginny Dufurrena made a comment that she is appreciative of having someone else able to drive the bookmobile and to cover for her when she is unavailable and to help during Summer Learning.
14. **Adjournment:** The Board adjourned at 6:39pm

Respectfully Submitted