



Humboldt County Board of Commissioners
April 19, 2021 at 8:00 AM
Meeting Minutes

Those present were Chairman Ron Cerri, Commissioners Jim French, Ken Tipton (arriving at 8:17 a.m.), Jesse Hill and Tom Hoss, Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero (via Teams).

CALL TO ORDER: Chairman Cerri called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Cerri asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for March 28-29, 2016; January 17, 2017 (Joint); February 6, 2017 (Special); March 6, 2017; March 20, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 5, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018 ; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019, March 25 (Budget Hearings); April 1, 2019; May 6, 2019; May 20, 2019; June 3, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 16, 2019; October 21, 2019; November 4, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); January 30, 2020; February 3, 2020, February 18, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020; April 23, 2020 (Special); May 4, 2020; July 20, 2020; August 17, 2020; August 20, 2020 (Special); September 8, 2020; September 21, 2020; September 30, 2020; October 5, 2020 (Special Joint); November 9, 2020, November 13, 2020 (Special Canvass); November 23, 2020; December 10, 2020, December 14, 2020; January 4, 2021, January 19, 2021, January 25, 2021 (Special), February 8, 2021, February 22, 2021 (Special Joint); February 22, 2021; March 8, 2021; March 22, 2021; March 29-30, 2021; April 5, 2021 and April 8, 2021 (Special). Chairman Cerri asked for corrections for the minutes of April 4, 2021; none offered. The following motion was made by Commissioner French and passed with Chairman Cerri and Commissioners French, Hill and Hoss voting aye and Commissioner Tipton being absent at this time:

To approve the minutes as presented for April 5, 2021.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 6, 2021 THROUGH APRIL 19, 2021: Commissioner Hoss asked about the expenditures for Dr. Stringham, Bobby Thomas and such. Manager Mendiola responded. The following motion was made by Commissioner French and passed unanimously:

To approve the expenditures as presented for April 6, 2021 through April 19, 2021.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1) Other information and upcoming meetings: Chairman Cerri noted the following upcoming meetings - May 3, 2021 Humboldt County Commission Meeting, May 10, 2021 Regional Airport Board Meeting, May 13, 2021 Regional Planning Commission and May 17, 2021 Humboldt County Commission Meeting.

2) Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill reported on a Paradise Valley Conservation District meeting. Commissioner Hoss offered no report as he had been out of town. Commissioner French reported on the Western Interstate Regional meeting he had attended remotely and a NevadaWorks workshop for the CEO search. Chairman Cerri reported on the Orovada community meeting regarding Nevada Lithium which he had attended and what had been discussed. Commissioner Tipton noted that he had listened in on a conference call along with Commissioner French and Manager Mendiola with the Nevada Association of County Officials and Caleb Cage from Douglas County prior to the Governor's announcement related to the increase in the subsidy for the management of China Springs. Manager Mendiola reported on the meeting with NACO regarding the China Springs budget and discussion about having a say in the management given that the County contributes funding. Chairman Cerri commented on the loss of a fire truck in the McDermitt Fire District.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021. Comptroller Rackley reported on fiscal revenues to date and expenditures to date. Discussion ensued on the American Recovery Plan funding and when information should be received on that.

HUMBOLDT COUNTY SHOOTING PARK CONTRIBUTION FOR FISCAL YEAR 2021-2022: Consideration, discussion and possible action regarding a request from the Humboldt County Shooting Park for a grant of \$2,500 due to the inability to have normal fundraising activities due to Covid-19 large gathering limitations. A copy of a request for an annual contribution of \$2,500.00 from Kent Arrien, Project Coordinator for the Humboldt County Shooting Park was included on the on-line agenda for review. Manager Mendiola reviewed the request noting that the increase is due to the lack of ability for fund raising over the past year due to the Covid situation. The following motion was made by Commissioner Tipton and passed unanimously:

That the County grant \$2500.00 to the Humboldt County Shooting Park and use revenue that we have in the grant funding fund.

CENTRAL NEVADA GIS & CARTOGRAPHY, LLC NEW AGREEMENT FOR RS2477 ROAD MAPPING: Consideration, discussion and possible approval of an agreement between Central Nevada GIS & Cartography, LLC and Humboldt County for a one-year agreement in an amount not to exceed \$100,000 to chart potential RS2477 roads in Humboldt County during the 2021 season. A copy of the proposed Agreement for GIS services between Humboldt County and Central Nevada GIS and Cartography Services LLC was included on the on-line agenda for review. Manager Mendiola reviewed the request for a one-year agreement in the amount of \$100,000.00 noting that the matter will be brought back at the end of this contract for the Commission to decide how to proceed going forward. Discussion ensued regarding what roads will be looked at. After discussion the following motion was made by Commissioner Hill and passed unanimously:

To approve the 2021 prior map for our agreement between Central Nevada GIS & Cartography, LLC and Humboldt County for a one-year agreement in an amount not to exceed \$100,000 to chart potential RS2477 roads in Humboldt County during the 2021 season.

REGIONAL PLANNING COMMISSION: Consideration, discussion, and possible action regarding the request from Regional Planning Commission for the authorization pursuant to HCC 17.71.020 by the Humboldt County Board of Commissioners for Dave Mendiola, County Manager to sign a Zone Change Application and Owner's Affidavit for County owned property located at 3097 Jupiter Street (APN: 13-0445-46). The Zone Change Application will be to change the zoning from RR-2.5 (Rural Ranchette) to P-F (Public Facility). Manager Mendiola reviewed the request for the Commission noting that this is part of the project to make all county owned property zoned as a public facility. Senior Planning Technician Betty Lawrence clarified language from the staff report and explained that the effort is to bring all county owned properties into compliance with the zoning and that if necessary it could be changed if the property were sold and that the street is Jupiter not Juniper. After discussion the following motion was made by Commissioner French and passed unanimously:

Pursuant to HCC 17.71.020 that the Board of Commissioners authorize Dave Mendiola, County Manager to sign a zone change application and owner's Affidavit for county owned property located at 3097 Jupiter Street, APN 13-0445-46, the zone change application will be to change the zoning from RR-2.5, Rural Ranchette to P-F, Public Facility.

10:00 A.M. PUBLIC HEARING:

NUISANCE COMPLAINT AT 6200 COLT DRIVE PARCEL #06-0261- 05: Consideration, discussion and possible action to adopt a resolution determining whether or not there is substantial evidence that a nuisance as defined in Humboldt County Code 8.04.010, and if one does exist, order the person or persons responsible for such nuisance to abate the same and/ or continue said complaint to a later date as set by the board. The Humboldt County Board of Commissioners will hold a hearing on a nuisance complaint alleging that property belonging to Daryl Kennedy is defined as a possible nuisance per Humboldt County Code, Chapter 8.04. The property is located at 6200 Colt Drive, Winnemucca NV, Assessor's Parcel #06-0261-05. Included on the on-line agenda for review was a copy of the complaint, the reports provided by the Humboldt County Building Department and the Humboldt County Sheriff's Office and a copy of the Notice of Public Hearing. Chairman Cerri read the title of the item set to public hearing. All parties seeking to address the Commission as to the nuisance complaint were duly sworn. Sgt. Jeremy Peters appeared before the Commission, duly sworn, and explained what information had been provided to him by the complainant, what he had viewed at the site including several vehicles on site some in an orderly fashion; he described the vehicles identified at the site and the existence of construction debris including an above ground new septic tank and assorted building materials. Deputy District Attorney Maddox referred to the photos included with the investigation report. The Commissioners confirmed that they had received copies. Deputy District Attorney Maddox asked Sgt. Peters what meets or doesn't meet the subsections of the Code referred to. Sgt. Peters responded that it appears that the property is under some sort of construction given the debris around house but stated that he can only offer his observation from that day so he cannot state whether it meets the definition of being abandoned or discarded as required by subsection E, as for subsection F there did appear to be more than two unlicensed vehicles and nothing screening them but, as it appeared that no one was present, he did not get close enough to the vehicles in the back to see if they had license plates but he did run one and received a no match which typically means that the registration had expired for a length of time and been purged from the system; he noted that the inspection occurred on March 2nd in the afternoon and that it was a sunny day. Commissioner French asked if the District Attorney's Office had prior correspondence or communication with the property owners. Deputy District Attorney Maddox responded that they had but not with this instance.

Daryl Kennedy, property owner, duly sworn, addressed the Commission explaining that the property is a construction site, what he is doing to the property as it is his planned retirement site, what his time line is for the work and what has occurred to delay the process; he indicated he will do what is necessary. Commissioner French commented on the roof blowing off of the house and asked if a building permit had been obtained for the repair. Mr. Kennedy stated no that the building department and Sheriff

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had been called out before he could do so, that he considers this an effort to chase him off but he does understand the need to keep an eye on the property but he does currently reside in California and it is a trek to get back and forth; he stated that he would like to leave the vehicles and that he does realize that currently it is an eyesore but that he has been injured and cannot do anything until he gets back on his feet. Chairman Cerri asked about the dogs. Mr. Kennedy responded that they come with him when he is on the property and that he has a pen for them. Sgt Peters noted that the initial complaint did address the animals and that he did go look but did not see any, that he had addressed the matter with the Sheriff but as the property is not within the animal control district there is nothing they can do; he noted there was only the one complaint. Commissioner French voiced his concern about the lack of permits and the issues identified in the Building Inspector's report. Mr. Kennedy responded noting that he had pulled a permit to get the trailer out there and a power permit so he could obtain an address which has now expired but that he did not realize everything that had to be done with the well and septic system; he said he is planning to move forward and he does want to eliminate the eyesore to address the neighbors' concerns. Commissioner French acknowledged the willingness to do what it takes to comply but noted that what is showing detracts from the property values, is a violation of the nuisance code and is also a fire hazard. Chairman Cerri asked if Mr. Kennedy had anything further to add. He responded not at this time.

Chairman Cerri stated that this is a public hearing and asked for public comments. Complainants Kristi Herman and Connie Neal, duly sworn, appeared before the Commission. Ms. Herman provided additional photos to the Board and offered comment addressing items identified in Sgt. Peters report including additional vehicles on the site, the concerns with safety when the roof blew off, that the wind is spreading items from the property all over, that there is a chimney but there does not appear to be a permit for a fire place which is dangerous, that the dogs have been in area for a significant periods of time and that they are aggressive and while Mr. Kennedy does put some effort in keeping them at home when they are there they have been on her property many times and have been aggressive, that others in the area have spoken to him about the dogs, that Mr. Kennedy has told the District Attorney that he is not living there but he does, her concerns about sewage being generated when he is there and where that is going and the impact on the real estate values as anyone with eyes can see the condition of the property brings down values in the area; she continued discussing issues with the lack of permits. Mrs. Neal offered comments noting the work she has done on their property and her issues with this property including problems with the dogs, the condition of the property which is atrocious, all the work they have done to make their property look nice and make it a working ranch, that Mr. Kennedy's property needs to be

cleaned up and he needs to respect the community, that he has been residing there and it has not been getting any better. Commissioner French asked if she had personally observed Mr. Kennedy living at the site. Mrs. Neal stated that he is absolutely living there and explained what she had observed and commented on the dogs being on her property.

Gene Hunt and Alex Potts, duly sworn, appeared before the Commission. Mr. Hunt provided handouts to Commission. Mr. Potts offered comment stating that the property is a blight, that it is not getting better, that the roof which blew off is not being repaired correctly, that he as a member of the fire department and is scared of what could occur, that the condition of the property has a bad effect on property values as it is a junk yard; he noted his other concern related to the sewage and how that may impact the area. Mr. Hunt stated that he is a real estate professional and he discussed marketability and the impact this property has on the home values in the area; he continued discussing what he will accept for the area but also what he doesn't expect to give up including the ability to enjoy the benefits of area; he referred to the Sheriff's Report and the comments offered and the photos of vehicles noting that all are unregistered, as well as the increasing amount of debris including ducting materials which are too large for this type of home laying around the property; he stated that he has not personally seen Mr. Kennedy on property the site; he asked the Commission to consider a couple of things as if they wanted to purchase in the area and were to see this property would that affect their offer and would they adjust the value accordingly and if the same thing happen were to happen to them how would they want the Commission to act; he stated that his is not seeing the intent to improve the property. Discussion ensued regarding the room remnants and how they are blowing onto other properties. Chairman Cerri asked Mr. Potts if he had seen anyone living there. Mr. Potts responded that he has not as he does not live close enough but observed that if someone in Paradise Estates is calling in a dog complaint something is occurring. Mr. Hunt stated that based on the solar panels, batteries and the generator on the site, someone is living there.

Karen Johnson with the Building Department appeared via Teams and informed the Commission that a letter regarding the septic and well had been sent previously but the property owner had indicated that he was not residing on the site, that he lived in California so without more information they did not pursue the issue; she noted that the site was reviewed with the receipt of the nuisance complaint and there had been work done without permits and based on the way it was done it probably will not meet code but that can't be determined until they are able to view the plans but she believes there are definitely violations on the parcel.

Clerk Spero noted an e-mail received from Ryan Gaynor offering comment as to the nuisance. Deputy District Attorney Maddox directed that the receipt be noted and the e-mail be included in the record but that it not be read. Chairman Cerri directed that the e-mail be included in the record.

Ms. Herman, previously sworn, noted information contained in the complaint that shows that he was living there at one point.

Rachelle Potts, duly sworn, commented on issues with the speed on the roads and that she does not know if he lives there but given number of trips he has made to the property something should have been accomplished other than the roof but he didn't clean, he didn't progress any further and the site is not livable.

Ms. Herman, previously sworn, commented on his back problems and ability to make progress on property.

Ms. Neal, previously sworn, stated that the site is not getting better, that if she can do it for her property so can somebody else, there is no excuse, this is what she looks at out her living room window and she commented on issues she had with the dogs coming after her and her animals.

No further public comment offered. Chairman Cerri returned the item to the Commission for discussion. Chairman Cerri commented that there are a number of complainants, that the Commission has seen the photos, that the property owner has admitted it is an eyesore and so he believes that something needs to be done.

Commissioner French commented on the difficulty of dealing with the many facets identified including the issue with lack of building permits, the violations of the nuisance code, the claim that the property owner is living on property at least periodically, the issues with the dogs and the impact of that on the neighbors; he noted the number of families that had signed the complaint and stated that the bottom line is that Mr. Kennedy has made little or no effort to mitigate the violations to county and state code or to the neighbors; he noted the issue with the roofing material and that while he spent time to fix the damage, he left the debris on the property to allow it to blow on to other properties, that he made no effort to police the mess knowing the effect of the wind; that between the dogs, the garbage, the sewage, the junk and the cars there is not a code that the property owner has not violated; that this is a textbook case of violating the Humboldt County nuisance code.

Commissioner Tipton stated that he tends to agree with Commissioner French noting his issues with the lack of licensing for the dump truck which means it can't be used, the lack of current permits and the issues with the installation of the septic and the well; that Mr. Kennedy has appears to have a history of defying county ordinances and is not putting any effort into the clean-up of the site, that while he

understands Mr. Kennedy has health issues there is nothing in Code that allows for consideration of that so if that is the case, he needs to have someone else handle the situation.

Mr. Kennedy, previously sworn, appeared before the Commission and noted that some of the vehicles run but agreed that they are not currently licensed; he stated that while he does stay over from time to time when working on the property he uses the restrooms at the truck stop and various other locations; he stated that while he does realize it is currently an eyesore, that he has tried to pull the necessary permits and that he is trying to do what is right; he commented on the accusations of lawlessness which are inaccurate.

Chairman Cerri asked Mr. Kennedy if the clean-up would occur soon. Mr. Kennedy responded that he would check around for someone to haul items to the landfill but that he has to return to California for appointments on Wednesday. Commissioner French commented on the need to deal with the garbage lying around, that the vehicles need to be screened from the neighbors in a manner identified in County Code; he commented on the situation with the dogs stating that the neighbors should not have to worry about being attacked or their animals being attacked so Mr. Kennedy needs to control them when they are here; he continued stating that as far as living on the property at this point that is a violation of the law given the condition of the trailer roof, that Mr. Kennedy has violated these codes willfully, that his is one of the worse nuisances he has seen and that the code requirements must be met or the Commission will take appropriate action.

Commissioner Hoss stated his appreciation of those that came in and addressed the Board, that this is a nuisance, that the Commission is not going to tolerate someone coming into Humboldt county and creating a nuisance like this and then walking away and that he is not interested in this occurring over time, that it needs to be addressed now; he asked what Mr. Kennedy plans to do noting that if it doesn't occur the County will do it for him. Mr. Kennedy stated that he would work on getting the construction debris cleaned up, that he would try and put the vehicles in a line, that maybe he could have a junk yard come and get the wrecked vehicle and get rid of the other vehicles, that he would go through the Building Department for permits for repairs to the trailer and that his brother has a dozer here to help with clean up to make the site more presentable to the neighbors. Commissioner Hoss suggested that all of the construction debris be removed from the site until all the necessary permits are obtained and are complied with. Mr. Kennedy explained what his intentions were for some of the construction debris.

Mr. Hunt, previously sworn, commented on the status of the clean-up and the lack thereof and suggested that it appears that there will not be compliance without specific direction from the Board; he noted that additional items have been brought to the site since the Sheriff was there.

Commissioner Hill commented that he had viewed the site but didn't believe that it looked that bad, that there were other properties that were just as bad, so this may be a direct attack on Mr. Kennedy; he noted that this is not a HOA area.

Mrs. Herman responded that while there are other properties that are bad they are not located in their area and that when the issue is right around next door it does affect property value.

Commissioner Hill stated that it is not his position to tell a Humboldt County resident what they can store on their property unless it is against code; he noted that as a carpenter Mr. Kennedy should know what can and can't be done so he should know that he cannot do whatever he wants. Mr. Kennedy responded that he did not realize he needed the permit prior to putting the trailer on the property and that he had pulled an electrical permit as that is how he obtained the address; he stated that he is willing to clean up the property and is willing to hire someone to do it. Commissioner Hill noted the issues with the solar panels on site, the lack of a septic system and well, the lack of permit for the roof repair and his concern with the smokestack; he stated that he wants to see Mr. Kennedy comply with all permits and make the place livable as it is not there yet

Chairman Cerri agreed that the site needs to be cleaned up and building codes need to be addressed. Discussion ensued regarding the language needed for any motion offered. The following motion was made by Commissioner French:

That the Commission finds that substantial evidence has been presented for a Resolution to be entered on the part of this Board to establish that nuisance as defined in Humboldt County Code 8.04.010(a)(e)(f) does exist based on evidence presented of debris around the house, unlicensed vehicles on the property and unscreened, animals endangering health, safety and comfort of the neighbors and that the appearance of the property does affect the market ability which tends to cause diminution on property and therefor the nuisance is ordered to be abated by June 21, 2021 and that this item be agendized at the June 21st meeting for a progress report with photos to determine how the matter should proceed.

Discussion occurred regarding the dogs and the inability of the Sheriff's Office to address an animal at large complaint as the area is not within the animal control district. Discussion ensued regarding what could occur if the situation is not addressed by the date ordered.

Chairman Cerri called Commissioner French's motion to a vote and it passed unanimously.

(Resolution No. 04-19-21a)

BUILDING AND GROUNDS:

HARTOCH BUILDING ROOF REPLACEMENT: Consideration, discussion, and possible approval to install a new roofing system on the Hartoch Building (DA's Office Building) by CTR Roofing, Ltd., in an amount not to exceed \$24,500.00. Also, approval of the purchase of roofing materials for the new roofing system from The Garland Company, Inc., in an amount not to exceed \$43,914.00. Total project cost not to exceed \$68,414. Included on the on-line agenda for review was a copy of the bid summary, the bids packets submitted by CTR Roofing, Ltd., D&D Roofing and Sheet Metal and State Roofing Systems, Inc. and a copy of the recommendation to award the bid to CTR Roofing, Ltd as the lowest bidder. Manager Mendiola reviewed the request for the Commission. Commissioner Hoss asked why the County is buying the product. Manager Mendiola responded that he wasn't sure but he believed it had to do with some materials left over from the Detention Facility project. Commissioner Hoss asked what the guarantee is. Manager Mendiola responded that he believes it is ten years but he is not sure. Commissioner Hill stated that he would like these questions answered as he would want confirmation that the County purchasing the materials would not impact the guarantee by the contractor. Chairman Cerri asked if this item can be tabled and have someone from Buildings & Grounds come before the Board and answer the questions. Manager Mendiola confirmed that could be done.

Later in the meeting Director Enoc Gaitan and Chief Building Engineer Jeff Tindall appeared before the Commission. Commissioner Hill asked about the material issue and what impact that would have on the guarantee. Director Gaitan explained that the contractor does not provide the material so we buy it from Garland and the contractor does the job with a 30-year warranty on materials and a 2-year warranty on the installation. Commissioner Hill asked why is it this way as it appears to put more liability on the part of the County. Director Gaitan explained that the Garland representative is responsible for overseeing the entire project and he explained this is how it has been done on other roofing projects. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the installation of a new roofing system on the Hartoch Building to award the bid to CTR Roofing, Ltd. In an amount not to exceed \$24,500.00 and to approve the purchase of roofing materials for the new roofing system from the Garland Company, Inc. in an amount not to exceed \$43,914.00.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission via Teams.

A) Consideration, discussion and possible approval to purchase two (2) used Thompson water pumps and one Atlas Copco Generator from Interstate Power Systems in an amount not to exceed \$61,170.75. A copy of a memo from the Public Works Director detailing the request was included on the on-line agenda for review (see attached). Director Kalkoske reviewed the request noting that these are not items in the current budget but with cost savings the purchase will be within the constraints of the current budget. Commissioner French asked how many hours are on the pumps and is there any type of a warranty and what is the cost savings between used and new. Director Kalkoske responded explaining the cost savings associated with the used pumps compared to new and the number of hours on the used; he commented that it is tough getting a “stand by them” with used and there is no warranty but explained why he is going this way. Director Kalkoske noted that these pumps are included in next years budget but that cost can be removed if these are approved. The following motion was made by Commissioner French and passed unanimously:

To approve the purchase of two used Thompson water pumps and one Atlas Gopco Generator from Interstate Power Systems in an amount not to exceed \$61,170.75.

B) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on a meeting with the State related to the rapid flashing beacon signs which go over the roadway in Orovada on SR 140 and indicated that the additional information received has reinforced his stance that he did not want the County to take on the responsibility of maintaining the signs; he continued reporting on the installation of a speed limit sign that NDOT will install and maintain, ongoing road work on Pedroli, Jungo, in the Paradise Valley area including Chimney and Little Humboldt, the Midas Road, Kings River Road, Woodward and Big Creek and work scheduled for this week on Leonard Creek; he stated that he is looking into what can be done with the Greeley Crossing Road.

SHERIFF: Sheriff Mike Allen appeared before the Commission.

LIQUOR BOARD: Sheriff Allen convened the Humboldt County Liquor Board at 9:10 a.m. for consideration of a special liquor license for Mac Potter, COO for Model T for the six car race events scheduled for the 2021 season. Sheriff Allen reviewed the request for the Board and recommended approval. The following motion was made by Commissioner Cerri, was seconded and passed unanimously:

To approve the special liquor license for Mac Potter, COO for Model T for the six car events scheduled for the 2021 season.

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Sheriff Allen adjourned the Liquor Board at 9:11 a.m.

GRANTS COORDINATOR: Grants Coordinator Rachelle Piquet appeared before the Commission.

APPROVAL OF EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION: Consideration, discussion, and possible approval for the FFY2021 Emergency Management Performance Grant (EMPG) application submittal in the amount of \$28,763 with a 50% match requirement. A copy of the proposed FFY 2021 Emergency Management Performance Grant application was included on the on-line agenda for review. Manager Mendiola reviewed the request for the Commission. The following motion was made by Commissioner French and passed unanimously:

To approve for the FFY2021 Emergency Management Performance Grant (EMPG) application submittal in the amount of \$28,763.00 with a 50% match requirement.

911 ADVISORY COMMITTEE: Under Sheriff Kevin Malone in his capacity as the Chairman of the 9-1-1 Advisory Committee appeared before the Commission.

PURCHASE REQUEST FOR BODY CAMERAS FOR CITY POLICE AND SHERIFF'S OFFICE/REDACTION SOFTWARE:

A) Consideration, discussion, and possible approval to accept the 911 Advisory Committee's recommendation for the purchase of redaction equipment, software and support services from WATCHGUARD in an amount not to exceed \$11,635.00 and in accordance with NRS 244A.7645. A copy of a 4RE/VISTA Price Quote from Watch Guard was included on the on-line agenda for review. Under Sheriff Malone reviewed the request for the Commission. Commissioner Hoss asked if there wasn't discussion related to using monies from the 9-1-1 Fund for costs associated with the Emergency Management situation. Deputy District Attorney Maddox explained why that type of item would not be authorized under the current statutory language and noted what the funds can be used for. Discussion ensued. Comptroller Rackley commented on discussion which had occurred at the April 5th meeting about the ability to use 9-1-1 Fund monies for the replacement of HVAC units at the Dispatch Center and her research into that and the determination by the individual working on the five-year plan that this would not be an allowable expense. After discussion the following motion was made by Commissioner French and passed unanimously:

To accept the 911 Advisory Committee's recommendation for the purchase of redaction equipment, software and support services from WATCHGUARD in an amount not to exceed \$11,635.00 in accordance with NRS 244A.7645.

B) Consideration, discussion and possible approval to accept the 911 Advisory Committee's recommendation for the purchase of body cameras and supporting hardware and software for the Humboldt County Sheriff's Office from Motorola Solutions in an amount not to exceed \$43,776.00. A copy of a quote from WatchGuard Video was included on the on-line agenda for review. Under Sheriff Malone reviewed the request for Commission. The following motion was made by Commissioner French and passed unanimously:

To accept the 911 Advisory Committee's recommendation for the purchase of body cameras and supporting hardware and software for the Humboldt County Sheriff's Office from Motorola Solutions in an amount not to exceed \$43,776.00 as presented.

C) Consideration, discussion and possible approval to accept the 911 Advisory Committee's recommendation for the purchase of body cameras and supporting hardware and software for the Winnemucca Police Department from Lenslock in an amount not to exceed \$48,602.00. A copy of the equipment cost and breakdown from Lenslock was included on the on-line agenda for review. Under Sheriff Malone reviewed request for Commission. The following motion was made by Commissioner French and passed unanimously:

To accept the 911 Advisory Committee's recommendation for the purchase of body Cameras and supporting hardware and software for the Winnemucca Police Department from Lenslock in an amount not to exceed \$48,602.00.

Chairman Cerri recessed the Commission meeting for the Regional Transportation Commission meeting at 9:24 a.m. reconvening at 9:41 a.m.

CONTINUED PUBLIC COMMENT: Bob Jensen as representative of the local chapter of the Vietnam Veterans of America appeared before the Commission and offered public comment noting that they will be having a show and tell at the Veteran's Hall and would like to invite the Commission to lunch to see what has been done over the last 18 months; he stated their thanks for allowing the group to take over the Hall and stated they would like to request that the lease to be extended through 2030; he stated that he will take responsibility to be the liaison between the Veterans and the County to make sure that the Hall stays ship shape. Commissioner Cerri stated that the request would be agendized on a future agenda.

BLM: NEVADA WILDFIRE AWARENESS CAMPAIGN PROCLAMATION - Consideration, discussion, and possible action to proclaim the period of May 2021 through October 2021 as the Nevada Wildfire Awareness Campaign in Humboldt County. A copy of the proposed resolution was included on the on-line agenda for review. Manager Mendiola read the proposed resolution. The following motion was made by Commissioner Tipton and passed unanimously:

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To proclaim the period of May 2021 through October 2021 as the Nevada Wildfire Awareness Campaign.

(Resolution No. 04-19-21)

Chairman Cerri stated that, as the parties involved in the next item were not yet available, the Commission would proceed to item 21/Local Mitigation and Management Task Force Transition Plan.

CLOSED SESSION FOR LITIGATION CONSIDERATION: Closed session pursuant to NRS 241.015(3)(b)(2), to receive information from Robert Eglet, Robert Adams, and Richard Hy with the law office of Eglet Adams regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter or both. Chairman Cerri read the title for item 19 on the agenda. The following motion was made by Commissioner Tipton and passed with Chairman Cerri and Commissioners French, Tipton and Hoss voting aye and Commissioner Hill being absent (stepped out of the room prior to the motion being offered):

To go into closed session pursuant to NRS 241.015(3)(b)(2) to receive information from Robert Eglet, Robert Adams and Richard Hy with the law office of Eglet Adams regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power and to deliberate toward a decision on the matter or both.

The Commissioner went into closed session at 11:35 a.m. and returned to open session at 12:15 p.m.

AUTHORITY FOR EGLET ADAMS TO CAST VOTE AND ENTER INTO JOINT PROSECUTION AGREEMENT: Consideration, discussion, and possible authority for Eglet Adams to cast vote with the position taken by the Multi State Governmental Entities Group (MSGEG) collectively in regards to the Purdue Plan for Chapter 11 reorganization and/ or possible authority for Eglet Adams to enter into a Joint Prosecution Agreement related to the complaint filed July 29, 2020 in the Sixth Judicial District of Humboldt County, Nevada in Case No. CV0022306 seeking to recover damages as a result of the opioid epidemic against defendants named in the complaint. Included on the on-line agenda for review were copies of the court documents filed in CV0022306. After discussion the following motion was made by Commissioner French and passed unanimously:

To grant the authority for Eglet Adams to cast vote with the position taken by the Multi-State Governmental Entities Group, MSGEG, collectively in regards to the Purdue Plan for Chapter Eleven reorganization.

The following motion was made by Commissioner French and passed unanimously:

To authorize Eglet Adams to enter into a Joint Prosecution Agreement related to the complaint filed July 29, 2020 in the Sixth Judicial District of Humboldt County, Nevada in case number CV0022306 seeking to recover damages as a result of the opioid epidemic and against defendants named in the complaint.

REVIEW AND APPROVAL OF LOCAL MITIGATION & MANAGEMENT TASK FORCE TRANSITION PLAN: Consideration, discussion and possible approval of the Local Mitigation and Management Task Force transition plan designed on transferring authority from the State of Nevada to Humboldt County and the City of Winnemucca beginning on May 1, 2021. This report has been reviewed by the Nevada Hospital Association (following discussions with Humboldt General Hospital), the Humboldt County School Superintendent and the City of Winnemucca and will be presented to the State Mitigation and Management Task Force on April 22, 2021. A copy of the proposed Humboldt County Transition Plan was included on the on-line agenda for review. Manager Mendiola reviewed the request for the Commission noting that approval has been made by Humboldt County School District Superintendent Dave Jensen, Humboldt General Hospital CEO Tim Powers, the Nevada Hospital Association and the Health Board; he noted that social distancing could be removed but, as it is only a recommendation, it would not need to be removed, that would be at the discretion of the Board. Chairman Cerri asked if the distancing recommendation would change anything with events coming in to the Events Complex. Manager Mendiola stated that it would not change anything. Commissioner Hill offered that if the State is loosening distancing guidelines then he believes we should be consistent and follow suit in the plan. Commissioner Tipton stated his agreement. Commissioner French commented on what the plans look like across the State and what is being looked at within other communities and the State. Discussion ensued regarding what is occurring in other communities including the herd immunity impact and status of the State opening. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Humboldt County Transitional Plan taking out all of the social distancing recommendations as the State has said they will lift those as of May 1st.

REQUEST FROM CITIZEN TO ALLOW MARIJUANA ESTABLISHMENTS IN COUNTY: Consideration, discussion and possible action on a request from a citizen to amend Humboldt County ordinances that prohibit marijuana establishments within the zoning laws and direct staff to move forward in starting the process to amend the HCC related to marijuana establishments. Manager Mendiola reviewed the request for the Commission explaining why this was being brought before the Board but stating that as there is an issue with the person requesting this the matter could be tabled for a future meeting as it is not a pressing issue. Discussion ensued regarding what would need to occur for an amendment if the Commission chose

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to proceed with this change as to what would be required including ordinance amendments and the restrictions previously put in place on behalf of the County. The following motion was made by Commissioner French and passed unanimously:

To table item 22 to a later date.

DEPARTMENT OF HEALTH & HUMAN SERVICES:COMMUNITY HEALTH NURSE: Consideration, discussion and possible approval of an agreement between the Nevada Department of Health and Human Services and Humboldt County, a subdivision of the State of Nevada, for the Community Health Nurse operations effective July 1, 2021 through June 30, 2023 in an amount not to exceed \$140,008.48. A copy of the proposed Interlocal Contract between Public Agencies was included on the on-line agenda for review. Manager Mendiola reviewed the request for the Commission including the cost for the contract. Deputy District Attorney Maddox asked that if the agreement is approved that it be subject to review by the District Attorney's Office as she has not had an opportunity to review the agreement. Commissioner French asked how the amount of the contract compares to the prior contract. Manager Mendiola indicated the increase was approximately 3%. The following motion was made by Commissioner Tipton and passed unanimously:

To approve an agreement between the Nevada Department of Health and Human Services and Humboldt County, a subdivision of the State of Nevada for the Community Health Nurse operations effective July 1, 2021 through June 30, 2023 in an amount not to exceed \$140,008.48 subject to review of the District Attorney's Office.

HUMAN RESOURCES: Human Resources Director Abel del Real-Nava appeared before the Commission. REVIEW AND APPROVAL OF EMERGENCY MANAGER OPTIONS RELATED TO THE PROPOSED POSITION'S DUTIES AND COMPENSATION: Consideration, discussion, and possible action regarding three options for the position of "Emergency Manager." Option 1 is to remove the Occupational, Health and Safety Duties; Option 2 is to limit total hours to 32 hours per week; and Option 3 is to hire a Public Employees' Retirement System of Nevada (PERS) retiree. Each option provides a reduced cost to the County from the original proposal dated March 22, 2021. Included on the on-line agenda for review was a memo from Human Resources Director Abel del Real-Nava reviewing the options and pros and cons of the options identified and a copy of a proposed job description for an Emergency Manager. Director del Real-Nava reviewed the options for the Commission and the associated costs for each option. It was noted that the grant funding was not included in these costs. Commissioner French spoke in support of identifying a retiree as was done in the past however he commented on options available to make sure that said person does not

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work without compensation. Manager Mendiola offered suggestions as to what could occur with the approval of option two for budget purposes and then there would be a cost savings if option 3 does produce someone to handle the position. Joe Curtis, Emergency Manager for Storey County, appeared before the Commission via Teams and spoke about his duties and how they changed with the Covid situation as well as what the Emergency Manager should be involved with in the County. Director del Real-Nava commented on the ability to include the duties of a public information officer in this position. Sheriff Allen commented on the efforts to cover this position within the Sheriff's Office and how much is involved with this position; he offered an addition to option three related to social security and explained. Commissioner Tipton suggested that option two is the best, but he would support going with option three if we can; he noted his concern with growing government so he would not want to see this position coming forward in the future with a request for additional help. Commissioner Hoss stated he would go with option three and explained including that he did not want to create another big dollar position given our budget issues. Commissioner French commented on the use of option two and three and discussed the differences and benefits of each. Chairman Cerri commented that the county needs to make every effort to hire someone like Mr. Curtis and to use option three but, he agreed, that if we can't and do have to proceed option two, the person would need to handle the position as Captain Wilkin has done; he offered that we can go with option two with the intent of trying to hire a retired person with the salary in option three. Director del Real-Nava commented on the time frame for recruitment and suggested that they try to recruit for option three and if that is not successful that the item come back to the Board to consider option two. Discussion ensued. Commissioner Hoss asked what is currently being spent for the position. Director del Real-Nava explained that as it was part of the regular salary of Captain Wilkin. Sheriff Allen explained that his Office absorbs the cost for the emergency management duties but does get reimbursed a small amount from the EMPG grant which he believes comes out to about \$16,000.00 to \$20,000.00 per year but the duties exceeded the county match portion during the current situation. Commissioner Tipton asked, if in a normal year, is the allocated time for emergency manager tracked. Sheriff Allen responded that they do not break that part out of the regular duties/salary noting that both he and Captain Wilkin have duties associated with the position. Commissioner Hoss questioned how much time, energy and need are there when we don't have the Covid situation. Director del Real-Nava responded stating that is not information that is available but that he could work with the Sheriff's Office to see if that information can be provided. Commissioner Hoss suggested that we go with option three but noted his concern that every time a position is created the amounts seem to increase. Commissioner Hill stated his support for option three at this point. Commissioner French noted that if option three is chosen it may be necessary

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to have an emergency meeting to change to option two if the position cannot be filled at option three; suggested that a place marker be put in the budget to cover that possibility, so no augmentation is needed but agreed with Commissioner Hoss that this Board is not going to buy in to a full salaried Emergency Manager at this stage of the game. Discussion ensued regarding the challenges of finding a retired person to fulfill the requirements of option three. Commissioner Hoss asked what else is included with the salary range of option two; he questioned if PERS, insurance etc. would be included. Director del Real-Nava stated that he could work with the Comptroller to obtain those costs. Commissioner Hoss observed that is information that this Board needs to make this decision as the salary range is just a drop in the bucket, what actually comes out of the County's pocket is a whole lot more. Director del Real-Nava noted his appreciation for that feedback and indicated that he would include those figures in future salary ranges. Commissioner French noted the concern that the Board does not have enough information as to the costs to proceed at this point but noted the upcoming budget approval deadline. Discussion ensued regarding the language of a proposed motion and Commissioner French offered a proposed motion to accept option two and to bring back additional information on the costs for benefits (motion not called to a vote). Manager Mendiola indicated that the approximate salary range including PERS and insurance benefits would be in the \$63,000.00 to \$82,000.00 range based on thirty-two hours. Discussion ensued as to how that range would increase if the position were to go to forty hours. Commissioner Hill observed that the Board has all the information that is needed but that they do not want to spend the money, if it is not necessary, so he suggested that they start with option three and come back if that is not successful. After discussion the following motion was made by Commissioner French and passed unanimously:

To proceed with option three.

Discussion ensued regarding the time frame for this option; it was noted that May 3rd is the date that budgets will be considered. Manager Mendiola indicated that he and Director del Real-Nava could sit down and come up with a plan and publicize the position to see what the response is to determine how to go forward. Director del Real-Nava stated that he would forward the Board members scenarios for options one and two including benefit costs in case it is necessary to bring the matter back. Chairman Cerri requested that the Public Information Officer duties be included with this position as well. Director del Real-Nava noted what he had included in the proposed job description

FUTURE AGENDA ITEMS: Manager Mendiola noted the request by the Vietnam Veterans for and extended lease agreement, the June 21st nuisance complaint update and potentially the marijuana discussion. DM Vietnam Vets agreement extend leasing agreement, June 21 nuisance complain update and potentially marijuana. Chairman Cerri asked for an update from the State on the crickets/grasshopper situation.

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PUBLIC COMMENT: Chairman Cerri asked for public comment; none offered.

ADJOURNMENT: Chairman Cerri adjourned the meeting at 1:35 p.m.

VIETNAM VETERANS MEETING HALL TOUR/LUNCH: Following the regular meeting the County Commissioners proceeded to the Vietnam Veterans Meeting Hall to preview the renovations that have been completed over the last two years.

ATTEST:  APPROVED: 
Clerk Chairman

(Minutes approved by the Commission and signed by the Chairman on 6/21/21)

Notice of Public Meeting
HUMBOLDT COUNTY LANDFILL COMMITTEE
Humboldt County Landfill Committee Regular Meeting
Monday, April 19, 2021
1:30 PM:

Humboldt County Courthouse Meeting Room 201
50 West 5th Street, Winnemucca, Nevada 89445
and VIRTUAL

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, April 19, 2021

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

[Click here to join the meeting](#)

Or by phone: [1-702-935-0127](tel:1-702-935-0127), Phone Conference ID: [443 866 328#](#)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes of the January 19, 2021 meeting.

MINUTES

[01-19-21 Landfill minutes.pdf](#)

MONTHLY LANDFILL REPORTS (FOR POSSIBLE ACTION)

LANDFILL REPORTS

[HCRL April 2021 Inspection.PDF](#)

[HCRL Q1 2021 Report.PDF](#)

REQUEST FROM PROPERTY OWNER TO WAIVE DUMP FEES (FOR POSSIBLE ACTION) -

Consideration, discussion and possible approval to waive the dumping fees for Jessica Lake in the amount of \$3,325. The rubbish is the remains remains of the owners house that burned.
Discussion and possible action.

Lake/Montes Invoice of 03-05-21

[Jessica Lake Landfill Invoice of 03-05-21.pdf](#)

REQUEST FROM THE COMPTROLLER'S OFFICE FOR WRITE-OFF OF UNCOLLECTABLE ACCOUNTS (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a write-off of those accounts for which the Comptroller's Office has been unable to get payment - Discussion and possible action.

MEMO

[Delinquent LF Accounts 04.19.21.pdf](#)

MISCELLANEOUS MATTERS RELATING TO THE HUMBOLDT COUNTY SOLID WASTE MANAGEMENT DISTRICT (FOR POSSIBLE ACTION)

PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Committee on any matter not appearing on this agenda, however no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

ADJOURNMENT

NOTICE - Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at (<https://www.hcnv.us>). Pursuant to Section 3 of Directive 006, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until April 16, 2020. Pursuant to section 1 of directive 10, the March 12, 2020 Declaration of Emergency is extended to April 30, 2020 and all Directives promulgated pursuant to the Declaration of Emergency shall be in force for the duration that the Declaration of Emergency is in effect, unless specifically terminated by a subsequent order. Pursuant to directive 016, section 6, Directive 006 is extended until May 15 unless specifically terminated or extended by subsequent directives. Pursuant to Directive 018, section 23, Directive 016 and all Directives incorporated by reference within Directive 016 with specific expiration dates are extended until May 30, 2020. Pursuant to section 37 of Directive 21 states, Directive 018 and all Directives incorporated by reference within Directive 018 with specific expiration dates are extended until June 30, 2020. Pursuant to section 3 of directive 26, directive 006 is extended until July 31, 2020. Pursuant to section 4 of Directive 029, all directives promulgated pursuant to the March 12, 2020 Declaration of Emergency or subsections thereof set to expire on July 31, 2020, shall remain in effect for duration of the current state of emergency, unless terminated prior to that date by a subsequent directive or operation of law associated with lifting the Declaration of Emergency. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

[Click here to join the meeting](#)

Or by phone: [1-702-935-0127](tel:1-702-935-0127), Phone Conference ID: [443 866 328#](#)

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at the Microsoft Teams link above.

The administrative assistant at the County Manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public. Pursuant to Section 5 of Directive 006, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended.

Staff reports are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board." Supporting materials for the meeting that were available at the time of agenda posting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page).

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: April 19, 2021 POSTED BY: Michelle Cook
M. COOK

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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****STAFF REPORT*STAFF REPORT*8STAFF REPORT****

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, April 19, 2021
8:00 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, April 19, 2021

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for March 28-29, 2016; January 17, 2017 (Joint); February 6, 2017 (Special); March 6, 2017; March 20, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 5, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019, March 25 (Budget Hearings); April 1, 2019; May 6, 2019; May 20, 2019; June 3, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 16, 2019; October 21, 2019; November 4, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); January 30, 2020; February 3, 2020, February 18, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020; April 23, 2020 (Special); May 4, 2020; July 20, 2020; August 17, 2020; August 20, 2020 (Special); September 8, 2020; September 21, 2020; September 30, 2020; October 5, 2020 (Special Joint); November 9, 2020, November 13, 2020 (Special Canvass); November 23, 2020; December 10, 2020, December 14, 2020; January 4, 2021, January 19, 2021, January 25, 2021 (Special), February 8, 2021, February 22, 2021 (Special Joint); February 22, 2021; March 8, 2021; March 22, 2021; March 29-30, 2021; April 5, 2021 and April 8, 2021 (Special). Discussion and possible action.

4.A.Minutes

[HCC040521unapprovedUNOFFICIAL.pdf](#)

5.APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 6, 2021 THROUGH APRIL 19, 2021 (FOR POSSIBLE ACTION)

6.MISCELLANEOUS REPORTS AND CORRESPONDENCE -

1)Other information and upcoming meetings

May 3, 2021 Humboldt County Commission Meeting
May 10, 2021 Regional Airport Board Meeting
May 13, 2021 Regional Planning Commission
May 17, 2021 Humboldt County Commission Meeting

2)Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

7.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021. Information Only.

8.HUMBOLDT COUNTY SHOOTING PARK CONTRIBUTION FOR FISCAL YEAR 2021-2022 (FOR POSSIBLE ACTION) -

Consideration, discussion and possible action regarding a request from the Humboldt County Shooting Park for a grant of \$2,500 due to the inability to have normal fundraising activities due to Covid-19 large gathering limitations. Discussion and possible action.

8.A.Grant Request

[Shooting Park grant request.pdf](#)

****In past years Kent has only asked for “in kind” grant funding from the county. That came in the form of grading roads and spreading gravel or other things that we could easily do with the Road Department. This year, however, due to the fact that they were unable to do their normal fundraising efforts they are asking for \$2,500 to cover some of the basic expenses that reoccur every year. As for funding this grant should you choose to do this, we do have additional funds available in the Community Projects fund, where you annually provide funding to different events like the High School and Silver State Rodeo as well as the High School Graduation. Following the approval of \$3300 to cover the cost of the Indoor Events Complex, we still have around \$9,000 in that line item.**

9.CENTRAL NEVADA GIS & CARTOGRAPHY, LLC NEW AGREEMENT FOR RS2477 ROAD MAPPING (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an agreement between Central Nevada GIS & Cartography, LLC and Humboldt County for a one-year agreement in an amount not to exceed \$100,000 to chart potential RS2477 roads in Humboldt County during the 2021 season. Discussion and possible action.

9.A.2477 Roads

[2021 Priority Map.pdf](#)

****At the March 22 meeting the Commissioners approved in theory a one-year agreement for a not to exceed amount of \$100,000 to assess RS2477 roads in the county. I say “in theory” as there was no agreement for you to review and vote on to sign. I am bringing this back to get approval and the proper signatures to have Jerry move forward. In addition, this Statement of Work is more specific than the previous SOW as we are focusing on the major roads that are not private.**

10.REGIONAL PLANNING COMMISSION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action regarding the request from Regional Planning Commission for the authorization pursuant to HCC 17.71.020 by the Humboldt County Board of Commissioners for Dave Mendiola, County Manager to sign a Zone Change Application and Owner’s Affidavit for County owned property located at 3097 Jupiter Street (APN: 13-0445-46). The Zone Change Application will be to change the zoning from RR-2.5 (Rural Ranchette) to P-F (Public Facility). For Discussion and Possible Action.

****This is a request from my office to ask if you would like to have my office to move forward with re-zoning the parcel in Denio that is the Denio Library from RR Ranchette to Public Facility. If approval is provided, we will begin the process for getting that completed, which will start with the application to the planning office, presentation to the Planning Commission and their recommendation to the County Commission to re-zone followed by a "Set To" item on a future agenda and eventually a Public Hearing to approve the change.**

11.10:00 A.M. PUBLIC HEARING: NUISANCE COMPLAINT AT 6200 COLT DRIVE PARCEL #06-0261-05 (FOR POSSIBLE ACTION) - Consideration, discussion and possible action to adopt a resolution determining whether or not there is substantial evidence that a nuisance as defined in Humboldt County Code 8.04.010, and if one does exist, order the person or persons responsible for such nuisance to abate the same and/ or continue said complaint to a later date as set by the board. The Humboldt County Board of Commissioners will hold a hearing on a nuisance complaint alleging that property belonging to Daryl Kennedy is defined as a possible nuisance per Humboldt County Code, Chapter 8.04. The property is located at 6200 Colt Drive, Winnemucca NV, Assessor's Parcel #06-0261-05. Discussion and possible action.

11.A.Nuisance

[Notice Public Hearing - Publish Kennedy.pdf](#)

[Nuisance Packet - Kennedy.pdf](#)

****This is an interesting Nuisance Complaint in that there are a significant number of property owners that have added their names to the complaint. In looking at the pictures there is no doubt that there is quite a bit of equipment, cars, materials, etc that are spread over the parcel. Having said that, I would say it appears to be fairly organized. I will need to make a trip to the site this week to see if that is, in fact, the case. There is no doubt, in my mind, that if the owner is living in the trailer that is not connected to a sewer system (Public or Septic) then it would be in violation of county ordinance. They key would be proving that the individual is living in the trailer. It is hoped that we will hear evidence from both sides so that the Commission can make an informed decision.**

12.BUILDING AND GROUNDS: HARTOCH BUILDING ROOF REPLACEMENT (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to install a new roofing system on the Hartoch Building (DA's Office Building) by CTR Roofing, Ltd., in an amount not to exceed \$24,500.00. Also, approval of the purchase of roofing materials for the new roofing system from The Garland Company, Inc., in an amount not to exceed \$43,914.00. Total project cost not to exceed \$68,414. Discussion and possible action.

12.A.QUOTES

[Bid - CTR Roofing, Ltd..pdf](#)

[Bid - D & D Roofing and Sheet Metal.pdf](#)

[Bid - State Roofing Systems, Inc..pdf](#)

[Bid Summary.pdf](#)

[Memo-Bid award recommend.pdf](#)

****This roof has been leaking for a couple of years and it has been difficult to find the leak. Unfortunately, time and time again on a wet day we have see flooding in the basement of the building. This replacement is critical as we have done a great deal of work to remove walls, flooring and other damaged parts of the building and made plans for final renovations in preparation for a new roof. This is a critical upgrade as we plan on using this area for years to come for the DA's office.**

13.PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) -

A) Consideration, discussion and possible approval to purchase two (2) used Thompson water pumps and one Atlas Copco Generator in from Interstate Power Systems in an amount not to exceed \$61,170.75. Discussion and possible action.

DATE: Monday, April 12, 2021
TO: Humboldt County Board of Commissioners
FROM: Don Kalkoske, Public Works Director
THROUGH: Jennifer Adair, Administrative Clerk IV, Public Works
SUBJECT: Purchase of used water pumps and 70kV Generator

SUMMARY

The Public Works Department is in need of water pumps to service road maintenance operations and a generator to provide power to remote well/pump sites.

COUNTY PRIORITY/GOAL SUPPORTED BY THIS ITEM

Safety to staff and to the public as maintaining Humboldt County roads is a priority for the Department and many locations are in outlying areas of the County. Water is necessary for routine maintenance and the pumps and generator will allow us to maintain roads. Current pumps are 1960's era military surplus and are difficult to find parts for repairs. One of these pumps is now non-repairable as parts are unavailable.

PREVIOUS ACTION

Unaware of any previous action the board has taken.

BACKGROUND

The Public Works Department utilizes water pumps on a daily basis during the warmer months and generators to provide power at remote water locations for road maintenance operations.

We solicited a quote from Interstate Power Systems for pumps and generator that met our specifications. In addition, we compared pricing online from various retailers.

1. Interstate Power Systems (Bismarck ND)

a. Thompson 4JSCM-DYST-3TNV

- i. 2452 Hours
- ii. \$14,195.60

b. Thompson 4JSCM-DYST-3TNV

- i. 2804 Hours
- ii. \$14,195.00

c. Atlas Copco QAS 70 Gen Set

- i. 1322 Hours
- ii. \$30,205.15

d. Delivery to Winnemucca for all units

- i. \$2,575.00

2. Other Online Resellers (Various)

a. Thompson 4JSCM-DYST-3TNV

- i. \$30,000 - \$36,000
- ii. Freight not included

3. Other Online Resellers (Various)

a. 70+kV Generator

- i. \$30,000 - \$38,000
- ii. Freight not included

FISCAL IMPACT

In the 2020-2021 Budget, the Public Works Department has \$77,969.00 remaining in the machinery budget through savings on other acquisitions.

RECOMMENDATION

An exhaustive online search was completed for comparable units. Pricing online was greater than the pricing quoted for the units, delivered.

With Interstate Power Systems able to provide all 3 units we were able to obtain preferred pricing and reduced freight charges. It is recommended that the Board of County Commissioners approve the purchase of two (2) used Thompson water pumps and one Atlas Copco Generator in an amount not to exceed \$61,170.75

POSSIBLE MOTION Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the purchase two (2) water pumps and one generator from Interstate Power Systems in an amount not to exceed \$61,170.75."

B)A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information Only.

13.A.Pumps

[Public Works Pumps and Generator Staff Report.pdf](#)

14.SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION) - Liquor Board -Sheriff Mike Allen would like to convene the Humboldt County Liquor Board to consider a special liquor license for Mac Potter, COO for Model T for the six car race events scheduled for the 2021 season. Discussion and possible action.

14.A.Model T - Mac Potter

[Model T - Mac Potter 2021.pdf](#)

15.GRANTS COORDINATOR: APPROVAL OF EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval for the FFY2021 Emergency Management Performance Grant (EMPG) application submittal in the amount of \$28,763 with a 50% match requirement. Discussion and possible action.

15.A.Emergency Management Performance Grant

[Humboldt County-AppID346229.pdf](#)

****This grant can and has been used to offset salary and benefits for the emergency manager. The county pays 50% of this total (\$14,381.50). This is a grant that we have been awarded successfully for several years.**

16.911 ADVISORY COMMITTEE: PURCHASE REQUEST FOR BODY CAMERAS FOR CITY POLICE AND SHERIFF'S OFFICE/REDACTION SOFTWARE (FOR POSSIBLE ACTION) -

A)Consideration, discussion, and possible approval to accept the 911 Advisory Committee's recommendation for the purchase of redaction equipment, software and support services from WATCHGUARD in an amount not to exceed \$11,635.00 and in accordance with NRS 244A.7645. Discussion and possible action.

B)Consideration, discussion and possible approval to accept the 911 Advisory Committee's recommendation for the purchase of body cameras and supporting hardware and software for the Humboldt County Sheriff's Office from Motorola Solutions in an amount not to exceed \$43,776.00. Discussion and possible action.

C)Consideration, discussion and possible approval to accept the 911 Advisory Committee's recommendation for the purchase of body cameras and supporting hardware and software for the Winnemucca Police Department from Lenslock in an amount not to exceed \$48,602.00. Discussion and possible action.

16.A.911 Advisory

[Watch Guard redaction software.pdf](#)

[HCSO-HCSO Body Cameras.pdf](#)

****The items above (Body Cameras for the Sheriff's Office, the City Police Department and the supporting software) have all been recommended for approval by the Commission and are part of the 5-year plan that was established but is being updated currently.**

17.BLM: NEVADA WILDFIRE AWARENESS CAMPAIGN PROCLAMATION - Consideration, discussion, and possible action to proclaim the period of May 2021 through October 2021 as the Nevada Wildfire Awareness Campaign in Humboldt County. Discussion and possible action.

18.A.PROCLAMATION

[2021 WILDFIRE AWARENESS CAMPAIGN Resolution.pdf](#)

****Self-Explanatory**

18.CLOSED SESSION FOR LITIGATION CONSIDERATION (FOR INFORMATION ONLY) - Closed session pursuant to NRS 241.015(3)(b)(2), to receive information from Robert Eglet, Robert Adams, and Richard Hy with the law office of Eglet Adams regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter or both. Informational Only.

****Eglet Adams will provide an update on the current status of this lawsuit and Commissioners will decide what action to take on item 19.**

19.AUTHORITY FOR EGLET ADAMS TO CAST VOTE AND ENTER INTO JOINT PROSECUTION AGREEMENT - Consideration, discussion, and possible authority for Eglet Adams to cast vote with the position taken by the Multi State Governmental Entities Group (MSGGE) collectively in regards to the Purdue Plan for Chapter 11 reorganization and/ or possible authority for Eglet Adams to enter into a Joint Prosecution Agreement related to the complaint filed July 29, 2020 in the Sixth Judicial District of Humboldt County, Nevada in Case No. CV0022306 seeking to recover damages as a result of the opioid epidemic against defendants named in the complaint. For possible action.

20.A.Litigation

[20200727 CivilCoversheet\[2\].pdf](#)

[20200729 P DemandForJuryTrial.pdf](#)

[20200729 P Humboldt County- Complaint\[2\].pdf](#)

20.REVIEW AND APPROVAL OF LOCAL MITIGATION & MANAGEMENT TASK FORCE TRANSITION PLAN (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the Local Mitigation and Management Task Force transition plan designed on transferring authority from the State of Nevada to Humboldt County and the City of Winnemucca beginning on May 1, 2021. This report has been reviewed by the Nevada Hospital Association (following discussions with Humboldt General Hospital), the Humboldt County School Superintendent and the City of Winnemucca and will be presented to the State Mitigation and Management Task Force on April 22, 2021. Discussion and possible action.

21.A.Report

[Humboldt County Transition Plan.0407.pdf](#)

****This is the final step of approval prior to presenting to the task force to transition authority back to the county. The document is pretty much what you saw as part of the Health Board with a few minor changes from HGH and the school district.**

21. REQUEST FROM CITIZEN TO ALLOW MARIJUANA ESTABLISHMENTS IN COUNTY (FRO POSSIBLE ACTION) - Consideration, discussion and possible action on a request from a citizen to amend Humboldt County ordinances that prohibit marijuana establishments within the zoning laws and direct staff to move forward in starting the process to amend the HCC related to marijuana establishments. Discussion and possible action.

****A local citizen approached Commissioner French about reversing the current ordinance that prohibits marijuana establishments in unincorporated Humboldt County (outside Winnemucca). As you know the City allowed establishments in the City, but it is still prohibited outside the city. Thus, this item is brought to you to**

discuss the Boards interest in reversing the Ordinances that prohibit the sale and production of marijuana. The individual has a party that wants to utilize their property to grow (indoors of course) marijuana for sale at Winnemucca dispensaries or others in the state as they have the state licenses. In addition, the Commission would also need to deal with licensing processes as part of the Ordinance process if they chose to go that way. This is simply a discussion about the merits to make the effort to reverse or not. If the answer is no then we do nothing, if the answer is yes, then we will begin the process of considering a new Ordinance.

22.DEPARTMENT OF HEALTH & HUMAN SERVICES:COMMUNITY HEALTH NURSE (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an agreement between the Nevada Department of Health and Human Services and Humboldt County, a subdivision of the State of Nevada, for the Community Health Nurse operations effective July 1, 2021 through June 30, 2023 in an amount not to exceed \$140,008.48. Discussion and possible action.

23.A.DHHS

[DHHS Agreement 2021-2023.pdf](#)

****This is the semi-annually agreement with the state to provide the Community Health Nurse. The county pays for the office space that she occupies and the costs of the operation to the tune of \$70,000 per year.**

23.HUMAN RESOURCES: REVIEW AND APPROVAL OF EMERGENCY MANAGER OPTIONS RELATED TO THE PROPOSED POSITION'S DUTIES AND COMPENSATION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a job description and salary range recommendations for the position of "Emergency Manager" following a request by the Board to Human Resources to provide additional options to the Board for consideration at their March 22, 2021 related to the duties and compensation of this proposed position. This will be a new position appointed by the Board of Commissioners pursuant to Humboldt County Code 8.20.040. and subject to the direction of the County Manager or Assistant County Manager or both. Three additional options will be presented. The Board may choose to accept one of the options or take other action. For discussion and possible action.

April 13, 2021

Humboldt County Board of Commissioners 50 West Fifth Street Room 205
Winnemucca, Nevada 89445

Dear Commissioners,

Subject: *Additional Options to Consider for Proposed Emergency Manager Position*

Based on your feedback and request on March 22, 2021 for additional options to consider for a new *Emergency Manager* position appointed by you under the supervision of the County Manager and Assistant County Manager, the following are additional options for your consideration;

1. ***Removal of occupational health and safety duties originally proposed and maintaining full-time employment at 40 hours per week.***
 - a. This removes salary ranges from the Counties of Elko and Nye in determining the salary range, resulting in a new proposed salary range for the remaining county, Churchill;
 - i. \$52,353.60 – \$70,449.60
2. ***Option 1 assuming the workload averages 32 hours per week, as has been referenced.***
 - a. This option would for reducing the salary range in Option 1 by 20% to a 32-hour workweek. The proposed salary range for this option is;
 - i. \$41,882.88 – \$56,359.68
3. **Hire a Public Employees' Retirement System of Nevada (PERS) retiree able to perform Emergency Manager duties for an amount not to exceed earning limitation set by PERS.**

- a. The earnings limitation for retired employees returning to employment with a Nevada public employer in a non-eligible position for fiscal year 2021 in \$26,506.50.

Enclosed is a list of pros and cons for each of these options for your review that I hope will assist you in determining what action to take. I look forward to answering any questions you may have at your regular meeting on April 19, 2021.

Sincerely,

Abel del Real-Nava, eMBA, IPMA-SCP, SHRM-CP Assistant County Manager/Human Resources Director

Enclosure:

- Pros and Cons of Additional Emergency Manager Options

Humboldt County, Nevada
 Human Resources

Pros and Cons of Emergency Manager Options

Option 1. *Removal of additional duties related to occupational health and safety from the originally proposed position.*

Pros	Cons
<p>Recommended salary range is \$52,353.60 – \$70,449.60, resulting in a savings of;</p> <ul style="list-style-type: none"> • \$11,034.80 on the low end of the salary range. • \$20,068.80 on the high end of the salary range. 	<p>There is a question as to whether the duties and responsibilities of this position warrant a 40-hour full time exempt employee.</p>
<p>Appointee able to focus exclusively on the County's emergency management program, thus better preparing the County for an emergency event.</p>	<p>Missed opportunity to assign additional responsibilities of occupational safety that require similar responsibilities in program administration and training to maintain compliance with occupational health and safety requirements.</p>
<p>Ability to focus exclusively on emergency management would allow individual to seek funding opportunities for personal protective equipment (PPE), infrastructure enhancements, hardware, or help to supplement part or the entirety of their salary.</p>	
<p>Grant work related to Emergency Management outside the scope of the Grants Coordinator's service to departments would be redirected to the Emergency Manager to administer.</p>	

Option 2. *Option 1 assuming the Emergency Management workload averages 32 hours per week, as has been referenced.*

Pros	Cons
<p>Recommended salary range is \$41,882.88 – \$56,359.68, resulting in a savings (from Option 1);</p> <ul style="list-style-type: none"> • \$10,470.72 on the low end of the salary range. • \$14,089.92 on the high end of the salary range. 	<p>Limiting the hours worked will only allow the Emergency Manager to focus on the County's Emergency Management program in its current state, thus limiting time to train and prepare with local agencies on incident command, seek and additional funding to support preparedness efforts or funding that could help supplement the Emergency Manager's salary.</p>
<p>Appointee able to focus exclusively on the County's emergency management program, thus will be able to maintain current program and perhaps expand on it.</p>	<p>Qualified applicants may overlook Humboldt County as an employer due to the lower salary range.</p>
	<p>A prolonged vacancy may result in missed deadlines reduced preparedness, and calamitous response to an emergency.</p>
	<p>Mechanism or agreement may need to be developed, reached, respective, and followed for events or mandates that require the Emergency Manager to work over 32 hours for a sustainable period.</p>

	Incumbent could advocate for salary range in option to be permanent after evaluating their workload and determining that it is full-time at 40-hours based on the requirements of the position.
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Pros	Cons
Earnings limitation offers significant savings compared to original salary range and the offers above. <i>Earnings limitation currently at \$26,506.50 for fiscal year 2021.</i>	The individuals eligible and qualified for this option are extremely limited.
Appointee able to focus exclusively on the County's emergency management program, thus will be able to maintain current program and perhaps expand on it.	The County would have to compete with other employers that may pay more for the skills required by the position.
Option has worked for Storey County, Nevada, who's current Emergency Manager, Joe Curtis, retired from the Carson City Sheriff's Office and had been serving as their Emergency Manager since 1999.	The individuals eligible for this option may only understand emergency management from the perspective that corresponds to their prior public employment (Fire, Police, etc.)

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Option 3. Hire a Public Employees' Retirement System of Nevada (PERS) retiree able to perform Emergency Manager duties for an amount not to exceed earning limitation set by PERS.

24. FUTURE AGENDA ITEMS

25. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

26. ADJOURNMENT

27. VIETNAM VETERANS MEETING HALL TOUR/LUNCH (INFORMATION ONLY) - The County Commissioners will tour the Vietnam Veterans Meeting Hall to preview the renovations that have been completed over the last two years. Informational Only.

****The Vets have spent a better part of the last 18-months renovating the building they have been utilizing. The Commission contributed approximately \$90,000 over a three year period to get this accomplished. They want to host you for lunch and provide a tour of the new facility.**

28. NOTICE: - Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at (<https://www.hcnv.us>). Pursuant to Section 3 of Directive 006, the state law requirement that there be a physical location designated for meetings of public bodies where

members of the public are permitted to attend and participate is suspended until April 16, 2020. Pursuant to section 1 of directive 10, the March 12, 2020 Declaration of Emergency is extended to April 30, 2020 and all Directives promulgated pursuant to the Declaration of Emergency shall be in force for the duration that the Declaration of Emergency is in effect, unless specifically terminated by a subsequent order. Pursuant to directive 016, section 6, Directive 006 is extended until May 15 unless specifically terminated or extended by subsequent directives. Pursuant to Directive 018, section 23, Directive 016 and all Directives incorporated by reference within Directive 016 with specific expiration dates are extended until May 30, 2020. Pursuant to section 37 of Directive 21 states, Directive 018 and all Directives incorporated by reference within Directive 018 with specific expiration dates are extended until June 30, 2020. Pursuant to section 3 of directive 26, directive 006 is extended until July 31, 2020. Pursuant to section 4 of Directive 029, all directives promulgated pursuant to the March 12, 2020 Declaration of Emergency or subsections thereof set to expire on July 31, 2020, shall remain in effect for duration of the current state of emergency, unless terminated prior to that date by a subsequent directive or operation of law associated with lifting the Declaration of Emergency. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link. To join the meeting, CTRL Click on the link above.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at the Microsoft Teams link above.

The administrative assistant at the County Manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public. Pursuant to Section 5 of Directive 006, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended. Staff reports and supporting material for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

BOARD MEETNG: County Commission

DATE: Monday, April 12, 2021
TO: Humboldt County Board of Commissioners
FROM: Don Kalkoske, Public Works Director
THROUGH: Jennifer Adair, Administrative Clerk IV, Public Works
SUBJECT: Purchase of used water pumps and 70kV Generator

SUMMARY

The Public Works Department is in need of water pumps to service road maintenance operations and a generator to provide power to remote well/pump sites.

COUNTY PRIORITY/GOAL SUPPORTED BY THIS ITEM

Safety to staff and to the public as maintaining Humboldt County roads is a priority for the Department and many locations are in outlying areas of the County. Water is necessary for routine maintenance and the pumps and generator will allow us to maintain roads. Current pumps are 1960's era military surplus and are difficult to find parts for repairs. One of these pumps is now non-repairable as parts are unavailable.

PREVIOUS ACTION

Unaware of any previous action the board has taken.

BACKGROUND

The Public Works Department utilizes water pumps on a daily basis during the warmer months and generators to provide power at remote water locations for road maintenance operations.

We solicited a quote from Interstate Power Systems for pumps and generator that met our specifications. In addition, we compared pricing online from various retailers.

- I. Interstate Power Systems (Bismarck ND)
 - a. Thompson 4JSCM-DYST-3TNV
 - i. 2452 Hours
 - ii. \$14,195.60
 - b. Thompson 4JSCM-DYST-3TNV
 - i. 2804 Hours
 - ii. \$14,195.00
 - c. Atlas Copco QAS 70 Gen Set
 - i. 1322 Hours

- ii. \$30,205.15
 - d. Delivery to Winnemucca for all units
 - i. \$2,575.00
- 2. Other Online Resellers (Various)
 - a. Thompson 4JSCM-DYST-3TNV
 - i. \$30,000 - \$36,000
 - ii. Freight not included
- 3. Other Online Resellers (Various)
 - a. 70+kV Generator
 - i. \$30,000 - \$38,000
 - ii. Freight not included

FISCAL IMPACT

In the 2020-2021 Budget, the Public Works Department has \$77,969.00 remaining in the machinery budget through savings on other acquisitions.

RECOMMENDATION

An exhaustive online search was completed for comparable units. Pricing online was greater than the pricing quoted for the units, delivered.

With Interstate Power Systems able to provide all 3 units we were able to obtain preferred pricing and reduced freight charges. It is recommended that the Board of County Commissioners approve the purchase of two (2) used Thompson water pumps and one Atlas Copco Generator in an amount not to exceed \$61,170.75

POSSIBLE MOTION _Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the purchase two (2) water pumps and one generator from Interstate Power Systems in an amount not to exceed \$61,170.75"

AGENDA ITEM #

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: April 19, 2021 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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