

## SALES QUESTIONNAIRE

**Parcel #:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Document #:** \_\_\_\_\_

**Recording Date:** \_\_\_\_\_

**Check any which apply to this sale:**

- Sale between relatives or corporate affiliates
- Advertised via internet or auction sale
- Advertised out-of-state
- Deed in lieu of foreclosure or repossession
- Sale by judicial order
- Sale between government agency/public utility
- Sale of only a partial interest
- Sale involved a trade or exchange of property
- Includes water rights
- Property leased/rented by Buyer at time of sale
- Includes an existing business
- Visited the property before purchase

**Check us of property and items included at the time of sale:**

- Vacant land only       Minor Improvement(s)
- Manufactured home     Site built home
- Multiple residences     Farm/Ranch
- Apartments             Commercial/Industrial
- Agricultural lands     Inventory
- Garage       Carport       Shop
- Shed         Fireplace/Wood Stove
- Well         Septic       Power on or to property
- Basement:     Finished     Unfinished

**Complete for all residential property:**

\_\_\_\_ # of bedrooms    \_\_\_\_ # of bathrooms  
Basement: \_\_\_\_ # of bedrooms    \_\_\_\_ # of bathrooms  
Type of heating: \_\_\_\_\_  
Type of cooling: \_\_\_\_\_

**Complete for manufactured homes:**

Year: \_\_\_\_\_ Make: \_\_\_\_\_  
Model: \_\_\_\_\_ Size: \_\_\_\_\_  
Serial #: \_\_\_\_\_  
Perimeter Foundation:  Yes  No

**Was any personal property included in the sale price?**

- Furniture     Equipment       Machinery
- Crops         Business franchise     Inventory
- Other: \_\_\_\_\_

**Are you aware of any of the following changes to the property since July 1<sup>st</sup>?**

- New Construction     Additions       Remodel
- Demolition

**Was the price paid for the property a fair indication of market value?**  Yes  No

**How was the property listed for sale?**

- Sale by Owner       Other \_\_\_\_\_
- Realtor      Name of Realtor: \_\_\_\_\_

**How long was the property listed for sale?**

- 0-3 months     3-6 months     6-9 months
- 9-12 months     Over 1 year

**What was the asking price?** \_\_\_\_\_

**What was the sales price?** \_\_\_\_\_

**Date price was agreed upon:** \_\_\_\_\_

**What was the condition of the property at the time of sale?**  Poor  Fair  Average  Good

**Was the residence livable?**  Yes  No

**Was there an appraisal made on the property?**

- Yes \$ \_\_\_\_\_  No

**Were any delinquent taxes assumed by the Buyer?**

- Yes \$ \_\_\_\_\_  No

**Does the Buyer hold title to any adjoining party?**

- Yes  No

**Buyer Financing:**

- Financial institution loan    \_\_\_\_\_% interest rate
- Seller financing                \_\_\_\_\_% interest rate
- Assumption of existing loan    \_\_\_\_\_% interest rate
- None/Cash

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Phone# or Email: \_\_\_\_\_